



PO Box 1017
BROOME, WA 6725
info@broomemarkets.com.au
www.broomemarkets.com.au

Interested in setting up a stall in at the Courthouse Markets??

Read all the below and then feel free to use the "Contact Us" tab on the website if your questions are not answered here.

The Broome Courthouse and Staircase Markets are run by a not for profit, mainly volunteer committee and executed by our Coordinator.

All enquiries are to be made in writing, and although there is not a full time person to attend to correspondence most enquiries are responded to within 2 business working days.

Please take the time to read all of the below fully if you are interested in trading.

Broome Courthouse Markets -Weekend Markets

Casual stallholders are welcome at the Broome Courthouse Markets. You must arrive prior to 7.00am on a market day morning and sign the casual Stallholder Register sheet located on the steps of the Courthouse building. Between 7:00am and 7:30am the Coordinator will check for available sites and designate a position for you. You must wait until this time as Permanent Stallholders have until 7:00am to arrive and take their regular position.

Please do not seek out the coordinator prior to this time –just wait at the steps area. The coordinator has other tasks to complete prior to assisting with allocating your position.

If you can bring your own umbrella or gazebo this will be helpful in allowing you a greater selection of positions to be allocated to but is not compulsory. You must bring all your own equipment such as table and chairs. Stall size must not exceed 3m x 3m. There is no power available and no generators permitted in the Courthouse grounds.

A position is not guaranteed, in particular on a Saturday, however it is a rare occasion that a site cannot be found for our casual Stallholders on a Sunday.

Priority is given to BME locals over non locals.

Casual Trading

All casual trading is subject to stall availability.

Priority given to BME locals over non locals

Criteria- Priority is given to casual who:

- a) Make your own goods
- b) Partly your own goods
- c) Imported goods



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LONG TERM CASUAL

- LTC can have priority over new casuals subject to A, B & C.

Note: As long as you are casual trading there is no guarantee that you have the same site on each trading day.

Note: Each trading day you are required to enter your name and goods in the book, if additional goods are put up for sale you must inform the coordinator who has the right to refuse.

Sunday market days you will be nearly guaranteed a position, although through the high season July / August a Saturday position may not be available.

Currently the Saturday market is at near capacity and there are very limited positions available. Sundays there are always stall sites available so it is recommended you try a Sunday market to start with. Fees are noted below.

Saturday markets operate all year round (unless it is raining) and Sunday markets trade from April to October.

There are currently closed categories during the April – October season on a Saturday due to capacity of this category being filled by our Permanent Stallholders.

CURRENT CLOSED CATEGORIES

SATURDAY

- A- All jewelry.
- B- All Clothes.
- C- All Food.
- D- Candles, soaps, beauty products

SUNDAY

- A- Food

Sundays, however, are fine to trade with no limitations on what is sold.

If you wish to be considered for a Permanent Stall Site you are required to trade 9 out of twelve months continuously as a minimum. Permanent sites will not be considered prior to these terms being filled as a starting point and are not guaranteed to be allocated after this time. More information in regards to this can be discussed with the coordinator but until the 12 month history of trading is in place a Permanent Site will not be considered.

Application to trade as a Casual Stallholder can be found on our website / forms. There may be copies available from the casual stallholder file also. **Please bring this with you when you attend only and do not send prior.**

Staircase Markets

The Staircase to the Moon Markets operate from April – October on the two nights over the full moon at Town Beach Reserve, Robinson Street. Dates can be seen on our website / staircase markets.

The Staircase Market grounds have power bollards provided for stallholder use. Please ensure all electrical cords are tagged and compliant.

Vehicle access will be signposted. There is one entry/exit point only.



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Vehicles may be driven at 5 km's/hour only and with hazard light on. Avoid sprinklers at all times. If you wish to attend as a Casual Stallholder please attend and meet at The Kimberley Coffee Company van at 4pm sharp for delegation of a site. Vehicular access is prohibited after 4:30pm in the reserve, and all stalls must remain set up for two hours after the moon rise. For dates and times of each Staircase please check our website.

Food and Beverage Vendors

To operate a food or beverage stall you must bring with you a Certificate of Public Liability, copy of Shire Food Service/Preparation Approval, a large rubbish bin for positioning at the front of the van/stall, fire blanket and extinguisher and a Gas Certificate if using gas.

Currently there are no Saturday or Sunday food trading positions however you can be put on a wait list once all required documentation has been provided.

Please contact the coordinator via email with your proposed menu and a photograph of your food trading stall prior to trading for further advice.

Good luck with your preparation!

Please note, all correspondence in relation to the markets is requested in writing. Either via email on our website (Contact Us) or via post (PO Box 1017 BROOME WA 6725) or bring a letter with you to the market.

FEES PAYABLE – Dry Season: April - October

1. Saturday

- | | |
|--|------|
| a. Member | \$20 |
| b. Member Food Van | \$35 |
| c. Casual Food Van | \$50 |
| d. Casual Stallholder Handmade | \$30 |
| e. Casual Stallholder imported/ Not handmade | \$50 |
| f. Drink Vendor | \$20 |
| g. Blanket/School/Charity | \$10 |
| h. Business Promotion | \$50 |

2. Sunday

- | | |
|--|------|
| a. Member | \$15 |
| b. Member Food Van | \$30 |
| c. Casual Food Van | \$40 |
| d. Casual Stallholder Handmade | \$25 |
| e. Casual Stallholder imported/ Not handmade | \$40 |
| f. Drink Vendor | \$20 |
| g. Blanket/School/Charity | \$10 |
| h. Business Promotion | \$50 |



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3. Night Markets – Includes 2 nights

a. Member	\$30
b. Member Food Van	\$60
c. Casual Food Van	\$80
d. Casual Stallholder Handmade	\$50
e. Casual Stallholder imported/ Not handmade	\$60
f. Drink Vendor	\$40
g. Blanket	\$20
h. Business Promotion	\$100

FEES PAYABLE – Wet Season: October – April

4. Saturday

a. Member	\$15
b. Member Food Van	\$20
c. Casual Food Van	\$30
d. Casual Stallholder Handmade	\$25
e. Casual Stallholder imported/ Not handmade	\$30
f. Drink Vendor	\$15
g. Blanket/School/Charity	\$10
h. Business Promotion	\$50

Website www.broomemarkets.com.au